



Formal Notice

Invitation to Attend & Registration

ANNUAL GENERAL MEETING

Thursday 4 November 2021

5:00pm – 6:30pm

Meeting held by Zoom

Please register your attendance by [clicking this link](#) or emailing info@hepatitisact.com.au.

If you are unable to attend but would like your apologies noted, please contact us by Wednesday 3 November 2021.

Attached to this notice are:

AGM Agenda

Board Nomination Form

Appointment of Proxy

For further information, please email info@hepatitisact.com.au

Lesley Kesby
Public Officer
1 October 2021



Annual General Meeting

Agenda

Thursday 4 November 2021

5:00pm – 6:30pm

Zoom Link:

<https://us02web.zoom.us/j/88991513406?pwd=VWxuV1hYMFdxQWRpRkliM1AyUUNrUT09>

Meeting ID: 889 9151 3406

Passcode: 644630

1. Introductions and Acknowledgment of Country
 2. Attendance and Apologies
 3. Minutes of the 2020 AGM
 4. Matters arising from the previous Minutes
 5. Presentation of the President's Report
 6. Presentation of the Executive Officer's Report
 7. Presentation of the 2020/21 Annual Report
 8. Presentation of the Audited 2020/21 Statement of Accounts
 9. Appointment of the 2021/22 Auditor
 10. Other Business
 11. Election of Officers and Board Members
 12. Meeting close
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Call for Nominations

This is a formal call for nominations for election of the committee members on our Board of Governance, pursuant to rule 23.1 (a) shall be made in writing, signed by two members of the Association and be accompanied by the written consent of the nominee (which may be endorsed on the nomination); and (b) shall be delivered to the Returning Officer not later than 7 days before the day fixed for the holding of the annual general meeting or other meeting at which the election is to take place.

Nomination Form

For election as Committee Member of the Governance Board of Hepatitis ACT Inc. it is proposed that

be nominated as a candidate for election at the Annual General Meeting on Thursday 4 November 2021.

Proposer's Name _____

Signature _____

Secunder's name _____

Signature _____

Candidate's name _____

Signature _____

For this nomination to be valid, **all the above persons must be members of Hepatitis ACT Inc. when the form is lodged**, and the form must be returned to Hepatitis ACT office by 5pm Thursday 28 October 2021.

Please address nominations to:

Business Support Manager
Hepatitis ACT
PO Box 6259
O'Connor 2602.

Or email to: info@hepatitisACT.com.au

Rule 23.3 (c) Should the number of nominations exceed the number of positions to be filled, a ballot shall be held for those positions which have not already been filled in accordance with paragraph 23.3(a).



Appointment of Proxy

If you are unable to attend the AGM to be held by Zoom on Thursday 4 November 2021 and would like to exercise your vote, please complete and return this Form of Appointment of Proxy to Hepatitis ACT.

I (full name)

of (address)

will be unable to attend the AGM but wish to exercise my right as a current member to vote on matters put to a vote at the Annual General Meeting.

Signed _____ Date ____/____/____

Please tick one of the two following options:

I authorise the Chair to vote for me as per their discretion

OR

I authorise the Chair to vote for me as per my instruction as follows:

Please address Appointment of Proxy to:

Business Support Manager
Hepatitis ACT
PO Box 6259
O'Connor ACT 2602.

Or email to: info@hepatitisACT.com.au
